
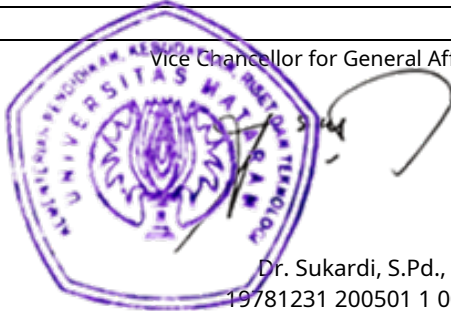

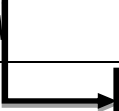

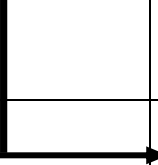


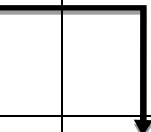
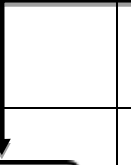





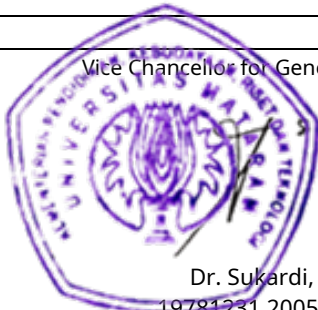
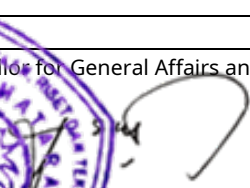
K.4. POS AP ADMISSION OF NEW STUDENTS NATIONAL SELECTION TRACK BASED ON ACHIEVEMENT (SNBP)

 <p>MINISTRY OF EDUCATION, CULTURE, RESEARCH AND TECHNOLOGY MATARAM UNIVERSITY Jalan Majapahit Number 62 Mataram, West Nusa Tenggara Telephone: (0370) 633007, 633116 Fax. (0370) 636041 Page: www.unram.ac.id</p>	NUMBER : 3579/UN18/TU/2023
	DATE. MAKING : February 24, 2023
	DATE. REVISION :
	DATE. EFFECTIVE : March 1, 2023
	ENDORSED BY :  Vice Chancellor for General Affairs and Finance, Dr. Sukardi, S.Pd., M.Pd. NIP. 19781231 200501 1 003
	NAME ADMISSION OF NEW STUDENTS BY NATIONAL SELECTION TRACK ACHIEVEMENT (SNBP)
Legal basis 1. Law Number 12 of 2012 concerning Higher Education. 2. Minister of Education and Culture Regulation Number 116 of 2014 concerning Organization and Work Procedures of the University of Mataram. 3. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 45 of 2017 concerning the Statutes of the University of Mataram. 4. Minister of Education and Culture Regulation Number 3 of 2020 concerning National Higher Education Standards.	Executive Qualifications <ul style="list-style-type: none"> • SMA/D3/S1 • Mastering computer operations • Have a good level of accuracy, dexterity and thoroughness • Have knowledge of legal drafting • Mastering good and correct Indonesian
Scope New student registration process, graduation selection and graduation announcement on the SNBP route.	Equipment gear <ul style="list-style-type: none"> • Computer • Printers • Scanners • Paper • Stationery
Warning If POS AP is not implemented, this will result in no legal legality for carrying out activities	Recording and Data Collection <ul style="list-style-type: none"> • Documents <i>hard copy</i> And <i>soft copy</i> saved in the Academic and Evaluation Subdivision • Documents <i>hard copy</i> And <i>soft copy</i> stored in UPT Archives








POS AP ADMISSION OF NEW STUDENTS NATIONAL SELECTION TRACK BASED ON ACHIEVEMENT (SNBP)

No.	Description of activities	Executor				Standard Quality		
		Registrant	System SNBP	Committee Selection	Chancellor and Vice Field Chancellor Academic	Completeness	Time	Outputs
1.	Register					Data and choices study program	20 minute	Evidence card registration
2.	Receive data registrant					Data and choices study program	On schedule SNPMB	Registrant data
3.	Schedule determination graduation selection					All data registrant	On schedule SNPMB	Selection schedule graduation
4.	Graduation selection meeting					All data registrant	On schedule SNPMB	Data and document which selected
5.	Attend the graduation selection meeting					Registrant data is correct PTN choice	On schedule SNPMB	Data and document which selected
6.	graduation announcement					The data declared passed selection	1 day	List announcement Which stated pass the selection


K.5. AP POS ADMISSION OF NEW STUDENTS NATIONAL SELECTION TRACK BASED ON TEST (SNBT)

<div><p>MINISTRY OF EDUCATION, CULTURE, RESEARCH AND TECHNOLOGY MATARAM UNIVERSITY Jalan Majapahit Number 62 Mataram, West Nusa Tenggara Telephone: (0370) 633007, 633116 Fax. (0370) 636041 Page: www.unram.ac.id</p></div>	NUMBER	: 3579/UN18/TU/2023
	DATE. MAKING	: February 24, 2023
	DATE. REVISION	:
	DATE. EFFECTIVE	: March 1, 2023
	ENDORSED BY	: <div><p>Vice Chancellor for General Affairs and Finance, Dr. Sukardi, S.Pd., M.Pd. NIP. 19781231 200501 1 003</p></div>
	NAME	ADMISSION OF NEW STUDENTS BY NATIONAL SELECTION TRACK TEST (SNBT)
Legal basis	Executive Qualifications	
<div>1. Law Number 12 of 2012 concerning Higher Education. 2. Minister of Education and Culture Regulation Number 116 of 2014 concerning Organization and Work Procedures of the University of Mataram. 3. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 45 of 2017 concerning the Statutes of the University of Mataram. 4. Minister of Education and Culture Regulation Number 3 of 2020 concerning National Higher Education Standards.</div>	<div><ul style="list-style-type: none">• SMA/D3/S1• Mastering computer operations• Have a good level of accuracy, dexterity and thoroughness• Have knowledge of legal drafting• Mastering good and correct Indonesian</div>	
Scope	Equipment gear	
<div>New student registration process, graduation selection and graduation announcement on the SNBT pathway.</div>	<div><ul style="list-style-type: none">• Computer• Printers• Scanners• Paper• Stationery</div>	
Warning	Recording and Data Collection	
<div>If POS AP is not implemented, this will result in no legal legality for carrying out activities</div>	<div><ul style="list-style-type: none">• Documents<i>hard copy</i>And<i>soft copy</i>saved in the Academic and Evaluation Subdivision• Documents<i>hard copy</i>And<i>soft copy</i>stored in UPT Archives</div>	








AP POS ADMISSION OF NEW STUDENTS NATIONAL SELECTION TRACK BASED ON TEST (SNBT)

No.	Description of activities	Executor					Standard Quality		
		Registrant	System SNBT	Providing loose Test	Committee Selection	Chancellor and Vice Chancellor Field Academic	Completeness	Time	Outputs
1.	Do registration						Data and choices study program	20 minute	Evidence card registration
2.	Receive data registrant						Data and choices study program	In accordance timetable SNPMB	Data registrant
3.	Schedule determination exam						All data registrant	In accordance timetable SNPMB	Exam schedule
4.	Implementation of exams						Evidence card registration, personal identity	In accordance timetable SNPMB	Test results
5.	Selection meeting graduation						Test participant data	In accordance timetable SNPMB	List of participants who is selected
6.	Attend meetings graduation selection						Registrant data according to choice PTN	In accordance timetable SNPMB	List of participants who is selected
7.	Announcement graduation						The data declared passed selection	1 day	List announcement Which stated pass the selection


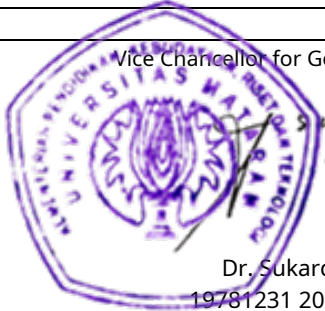

K.6. AP POS ACCEPTANCE OF NEW STUDENTS INDEPENDENT SELECTION TRACK

<div><p>MINISTRY OF EDUCATION, CULTURE, RESEARCH AND TECHNOLOGY MATARAM UNIVERSITY Jalan Majapahit Number 62 Mataram, West Nusa Tenggara Telephone: (0370) 633007, 633116 Fax. (0370) 636041 Page: www.unram.ac.id</p></div>	NUMBER	: 3579/UN18/TU/2023
	DATE. MAKING	: February 24, 2023
	DATE. REVISION	:
	DATE. EFFECTIVE	: March 1, 2023
	ENDORSED BY	:
	NAME	ADMISSION OF NEW STUDENTS BY INDEPENDENT SELECTION TRACK
Legal basis	Executive Qualifications	
<div>1. Law Number 12 of 2012 concerning Higher Education. 2. Minister of Education and Culture Regulation Number 116 of 2014 concerning Organization and Work Procedures of the University of Mataram. 3. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 45 of 2017 concerning the Statutes of the University of Mataram. 4. Minister of Education and Culture Regulation Number 3 of 2020 concerning National Higher Education Standards.</div>	<div><ul style="list-style-type: none">• SMA/D3/S1• Mastering computer operations• Have a good level of accuracy, dexterity and thoroughness• Have knowledge of legal drafting• Mastering good and correct Indonesian</div>	
Scope	Equipment gear	
<div>New student registration process, graduation selection, and graduation announcement on the Independent Selection route.</div>	<div><ul style="list-style-type: none">• Computer• Printers• Scanners• Paper• Stationery</div>	
Warning	Recording and Data Collection	
<div>If POS AP is not implemented, this will result in no legal legality for carrying out activities</div>	<div><ul style="list-style-type: none">• Documents<i>hard copy</i>And<i>soft copy</i>saved in the Academic and Evaluation Subdivision• Documents<i>hard copy</i>And<i>soft copy</i>stored in UPT Archives</div>	

AP POS ACCEPTANCE OF NEW STUDENTS INDEPENDENT SELECTION TRACK

No.	Description of activities	Executor					Standard Quality		
		Registrant	System Selection Independent	Committee organizer test	Team Selection	Chancellor, Deputy Field Chancellor Academic	Completeness	Time	Outputs
1.	Do registration						Data and choices study program	20 minute	Evidence card registration
2.	Receive data registrant						Data and choices study program	3 weeks	Registrant data
3.	Schedule determination exam						All data registrant	1 day	Exam schedule
4.	Implementation of exams						Evidence card registration, personal identity	7 day	Test results
5.	Selection meeting graduation						Dor test takers	2 day	List of participants who is selected
6.	Attend meetings graduation selection						Registrant data according to choice PTN	2 day	List of participants who is selected
7.	Announcement graduation						The data declared passed selection	1 day	List announcement Which stated pass the selection


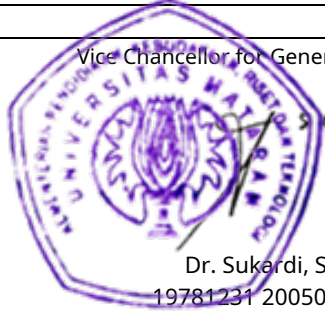

K.7. POS AP ADMISSION OF NEW STUDENTS INDEPENDENT SELECTION PATHWAY FOR POSTGRADUATE PROGRAM

<div><p>MINISTRY OF EDUCATION, CULTURE, RESEARCH AND TECHNOLOGY MATARAM UNIVERSITY Jalan Majapahit Number 62 Mataram, West Nusa Tenggara Telephone: (0370) 633007, 633116 Fax. (0370) 636041 Page: www.unram.ac.id</p></div>	NUMBER : 3579/UN18/TU/2023
	DATE. MAKING : February 24, 2023
	DATE. REVISION :
	DATE. EFFECTIVE : March 1, 2023
	ENDORSED BY : <div><p>Vice Chancellor for General Affairs and Finance, Dr. Sukardi, S.Pd., M.Pd. NIP. 19781231 200501 1 003</p></div>
NAME ADMISSION OF NEW STUDENTS FOR THE INDEPENDENT SELECTION PROGRAM POSTGRADUATE	
Legal basis	Executive Qualifications
1. Law Number 12 of 2012 concerning Higher Education. 2. Minister of Education and Culture Regulation Number 116 of 2014 concerning Organization and Work Procedures of the University of Mataram. 3. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 45 of 2017 concerning the Statutes of the University of Mataram. 4. Minister of Education and Culture Regulation Number 3 of 2020 concerning National Higher Education Standards.	<ul style="list-style-type: none">• SMA/D3/S1• Mastering computer operations• Have a good level of accuracy, dexterity and thoroughness• Have knowledge of legal drafting• Mastering good and correct Indonesian
Scope	Equipment gear
New student registration process, graduation selection, and graduation announcements on the Postgraduate Program Independent Selection pathway.	<ul style="list-style-type: none">• Computer• Printers• Scanners• Paper• Stationery
Warning	Recording and Data Collection
If POS AP is not implemented, this will result in no legal legality for carrying out activities	<ul style="list-style-type: none">• Documents<i>hard copy</i>And<i>soft copy</i>saved in the Academic and Evaluation Subdivision• Documents<i>hard copy</i>And<i>soft copy</i>stored in UPT Archives







POS AP ADMISSION OF NEW STUDENTS INDEPENDENT SELECTION PATHWAY FOR POSTGRADUATE PROGRAM

No.	Description of activities	Executor					Standard Quality		
		Register	System Selection Independent	Committee refiner because of the test	Team Selection	Chancellor, Deputy Field Chancellor Academic	Completeness	Time	Outputs
1.	Do registration	<div></div>					Data and choice study program	20 minute	Evidence card registration
2.	Receive data registrant	<div></div>	<div></div>				Data and choice study program	3 weeks	Registrant data
3.	Schedule determination exam			<div></div>			All data registrant	1 day	Exam schedule
4.	Implementation of exams CBT, Interview, and TOEFL	<div></div>					Evidence card registration, personal identity	2 day	CBT test results, interviews, and TOEFL
5.	Selection meeting graduation					<div></div>	Participant data test	1 day	List of participants who is selected
6.	Attend meetings graduation selection				<div></div>		Registrant data according to choice PTN	1 day	List of participants who is selected
7.	Proposal Chancellor's Decision about graduation				<div></div>		The data stated pass the selection	1 day	Decision Recto about new students stated pass the selection
8.	Announcement graduation				<div></div>		The data stated pass the selection	1 day	List announcement stated pass the selection

K.8. POS AP ADMISSION OF NEW STUDENTS INDEPENDENT SELECTION TRACK POSTGRADUATE FAST TRACK PROGRAM

<div><p>MINISTRY OF EDUCATION, CULTURE, RESEARCH AND TECHNOLOGY MATARAM UNIVERSITY Jalan Majapahit Number 62 Mataram, West Nusa Tenggara Telephone: (0370) 633007, 633116 Fax. (0370) 636041 Page: www.unram.ac.id</p></div>	NUMBER : 3579/UN18/TU/2023
	DATE. MAKING : February 24, 2023
	DATE. REVISION :
	DATE. EFFECTIVE : March 1, 2023
	ENDORSED BY : <div><p>Vice Chancellor for General Affairs and Finance, Dr. Sukardi, S.Pd., M.Pd. NIP. 19781231 200501 1 003</p></div>
NAME ADMISSION OF NEW STUDENTS FAST PROGRAM INDEPENDENT SELECTION TRACK POSTGRADUATE TRACK	
Legal basis 1. Law Number 12 of 2012 concerning Higher Education. 2. Minister of Education and Culture Regulation Number 116 of 2014 concerning Organization and Work Procedures of the University of Mataram. 3. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 45 of 2017 concerning the Statutes of the University of Mataram. 4. Minister of Education and Culture Regulation Number 3 of 2020 concerning National Higher Education Standards.	Executive Qualifications <ul style="list-style-type: none">• SMA/D3/S1• Mastering computer operations• Have a good level of accuracy, dexterity and thoroughness• Have knowledge of legal drafting• Mastering good and correct Indonesian
Scope New student registration process, graduation selection, and graduation announcements on the Independent Selection pathway for the Postgraduate Fast Track Program.	Equipment gear <ul style="list-style-type: none">• Computer• Printers• Scanners• Paper• Stationery
Warning If POS AP is not implemented, this will result in no legal legality for carrying out activities	Recording and Data Collection <ul style="list-style-type: none">• Documents<i>hard copy</i>And<i>soft copy</i>saved in the Academic and Evaluation Subdivision• Documents<i>hard copy</i>And<i>soft copy</i>stored in UPT Archives

POS AP ADMISSION OF NEW STUDENTS INDEPENDENT SELECTION TRACK POSTGRADUATE FAST TRACK PROGRAM

No.	Description of activities	Executor					Standard Quality		
		Applicant-tar	System Selection Independent	Committee refiner because of the test	Team Selection	Chancellor, Deputy Field Chancellor Academic	Completeness	Time	Outputs
1.	Do registration						Data and choices study program	20 minute	Evidence card registration
2.	Receive data registrant						Data and choices study program	2 Sunday	Dat a registrar
3.	Selection meeting graduation						Participant data fast track	1 day	List of participants who is selected
4.	By graduation selection <small>I'm in a meeting</small>						Registrant data according to choice study program	1 day	List of participants who is selected
5.	Proposal Chancellor's Decision about graduation						The data declared passed selection	1 day	Decision Recto about new students fast track declared passed selection
6.	Announcement graduation						The data declared passed selection	1 O'clock	List announcement stated pass the selection